Ridgeview Christian Center

Announcement Request Form

Name _____ Ministry Requesting _____

Phone Number _____ Date _____

Announcement Title _____

Announcement Information (Include date, time, location, who is invited. Give me as much info as you can, as well as any ideas for a graphic.):

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How many weeks would you like the announcement to run? _____

What kind of announcement would you like to have made: Check all that apply:

- ☐ Bulletin
- ☐ Rotating Announcements
- ☐ Church Website

Do you have a graphic you would like to use? Please email it to announcements@ridgeviewcc.com.

Note: Requests must be submitted the Sunday prior to the first announcement.